



Berkshire Place Homeowners Association (HOA) New Resident Application

Thank you for choosing Berkshire Place. This application process will enable the HOA Board of Directors to maintain security within the neighborhood as well as an accurate roster of residents and renters in the community in case of emergencies or problems.

This application is to be completed **legibly** and submitted via email at least 10 business days prior to closing by all new prospective owners. **An ESTOPPEL form request should accompany this completed application.**

Once this application is submitted, please allow up to 10 business days for Board review and approval. NOTE: There is no application fee.

This completed application **and** a blank ESTOPPEL request can be emailed directly to BerkshireHOATrs@gmail.com.

Welcome to the Berkshire Place community!

Applicant Information

Applicant Name(s) 1. _____
(Exactly as it will appear on property deed) 2. _____
3. _____

Berkshire Place Home Street Address _____

City, State, Zip _____

Mailing Address
(If different from home address) _____

City, State, Zip _____

Daytime Phone Number (_____) _____

Evening Phone Number (_____) _____

Email Address of Owner _____

This property will be occupied by (Check one) Owner Renter * # of Renters _____

* If renter, **when available**, provide 1. _____ 3. _____
name(s) of individual(s) who will 2. _____ 4. _____
occupy the home.

Email Address of Renter(s) _____

Date _____

Applicant Signature(s) 1. _____

2. _____

3. _____

* If any changes from (1) owner to renters or (2) existing renters to new renters, the HOA Board **must be notified** within 10 business days.